



Sky Tavern Junior Ski Program

PO Box 1709, Reno, NV 89505

Sky Tavern Film Festival & Craft Fair
21130 Mount Rose Highway, Reno, NV 89511

Saturday, July 30, 2011

4 pm – 9 pm

BOOTH APPLICATION



Name _____

Company Name _____

Address _____

City _____ State _____ ZipCode _____

Telephone (home) _____ (cell) _____

E-mail _____ Website _____

Product Category (check all that apply)

- Art
- Candles
- Ceramics
- Children's Items
- Clothing
- Floral
- Food
- Glass
- Home based business
- Leather
- Metal
- Paper
- Photography
- Soap
- Wood
- Jewelry
- Other _____

Product Description

# of booths _____ @\$50 \$ _____ Electricity @\$10 per booth \$ _____ (optional, subject to availability) Total due \$ _____	<p style="text-align: center;">Booth size</p> <p style="text-align: center;">10'w X 10'd</p> I would like to request a bigger booth size: _____ Size requested (subject to availability): _____
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Exhibitor Signature _____ Date _____

(Hold Harmless Agreement on back of application or second page must be filled out, signed & returned with application)

Office Use Only

Post mark date:	Date recd:	Ck#	Amt \$	Bal Due \$

_____ R _____ M _____ C _____ E _____ Booth: # _____



Sky Tavern Junior Ski Program

21130 Mount Rose Highway

Reno, NV 89511

Film Festival & Craft Fair

Saturday, July 30, 2011

Participant Name: _____

Business Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Alternate Phone: _____

HOLD HARMLESS AGREEMENT:

Exhibitor agrees to hold Sky Tavern Junior Ski Program and the City of Reno harmless from all claims or suits for losses, liabilities, injuries, or other detriments which may be made against the County, City, or its employees based on any intentional or negligent act or omission by the exhibitor as result of participation in the Sky Tavern Film Festival & Craft Fair being held at the Sky Tavern Lodge at 21130 Mount Rose Highway, Reno, NV 89511.

(Please Note: An additional insured certificate may be required for interactive booths such as woodcarving.)

SIGNATURE

Date

Dear Vendor,

Thank you for your interest in participating in our Craft Fair. Please read the following information, fill out the enclosed application and mail it to:

**Angela Riggan
Sky Tavern Craft Fair
P.O. Box 1709
Reno, NV 89511**

Make checks payable to: Sky Tavern Junior Ski Program

You will be notified by email as soon as your application is received and processed. If your application is not accepted, your check will be returned to you. Please contact us if you don't hear from us in a timely manner.

Vendor Information:

Event Location: **Sky Tavern Film Festival & Craft Fair, 21130 Mt. Rose Highway
Reno, NV 89511**
Set up times: **Saturday, 12:00 pm – 3:00 pm**
Event Date: **Saturday, July 30, 2011**
Time: **4pm – 9pm**
Fees: **\$50.00 per booth**
Electricity per booth **\$10.00 (optional, subject to availability)**
(1) donated item (\$20 value) for the Film Festival Raffle
(Returned checks will be assessed a \$25.00 fee)

Exhibitors will provide their own booth set up (tables, chairs, electrical cords etc.).

We will assign booth space on a first come first served basis (earliest post mark).

We reserve the right to final booth assignment.

A limited amount of booths will be available for Home Based Businesses on a first come, first served basis (Avon, Mary Kay, Pampered Chef, etc.).

All tables must have table coverings.

Food items must be packed and labeled (samples may be served w/ approved valid health cert.).

Food items may not include drinks and snacks sold by our concessions.

All exhibitors are responsible for sales tax on items sold (7.725%) rate subject to be changed.

Nevada Department of Taxation "ONE TIME SALES TAX RETURN" form will be issued to all vendors.

Tax Forms must be turned in to Teri Henderson before exhibit tear down.

The following items are not permitted to be sold: Drug paraphernalia, sex items, weapons including but not limited to guns, knives, swords bows and arrows.

Exhibitors must remain open until the end of the event.

There will not be a rain date and no refunds will be given for weather related issues.

Withdrawal requests must be submitted by letter or email to Angela Riggan by July 22nd to receive a full refund. No refunds will be made after this date.

"No shows" will result in non participation in next year's event.

Booth assignments and set up instructions will be sent to you prior to the event.

We will not be responsible for loss, theft or damage of any items you have brought to the show.

For more information contact:

Angela Riggan 775-323-5125, E-mail:angela.riggan@skytavern.com