



MAGIC OF CHRISTMAS HOLIDAY FAIR

HO! HO! HO!

Shoppers Square Mall invites you to participate as a Specialty Tenant in our annual "Magic of Christmas" Holiday Fair, November 25th through December 24th with business hours of 10:00 am - 7:00 pm Monday through Saturday, and 11:00 am - 5:00 pm on Sundays.

As a Holiday Specialty Tenant, the City of Reno requires you to have your own City of Reno business license. You may also use another City of Reno business license if that business is similar to yours.

Enclosed is your application and "Hold Harmless" form. Please return to us along with the following applicable fees:

- 1. A non-refundable deposit of \$30 will hold your space. This will be applied to total amount due at final settlement of your account.*
- 2. Event fee: \$600 for the entire Fair period, or \$40 per day.*

Upon successful application to the Fair, you will be required to sign a "Temporary Lease Agreement: with Shoppers Square.

Please send your application as soon as possible. Space is limited and locations will be assigned on a "first come, first served" basis.

Please call Linda or Susan at 775-323-0430 if you have any questions.

Linda and Susan

mainoffice@shopperssquare.net

WE WISH YOU A HAPPY HOLIDAY SEASON AND NEW YEAR!

Shoppers Square, Shoppers Square Merchant's Association,
Tore Ltd and R&E Development



Christmas Gift Fair

370 Casazza Drive, Reno, NV 89502 * Phone: 775-323-0430 * Fax: 775-33-6824

APPLICATION

Name: _____ Business Name: _____

Address: _____ City, State, Zip: _____

Phone: _____ Cell Phone: _____ Email: _____

List of Merchandise: _____

Management reserves the right to approve or disapprove items sold.* Handcrafted Items Only
No booths to exceed 6' Height where permitted

Business License #: _____ Vendors are responsible for their own taxes

A short form lease will be used for sign-up. Vendors must have their own City of Reno Business License for this event.

Table Rental - unavailable. Vendor must provide own table and chairs.

Required Hours: **Monday-Saturday: 10:00 am – 7:00 pm * Sunday: 11:00 am to 5:00 pm**

I, _____ agree to be present at my booth on (date) _____ and hours or have a representative that will be present. Failure to do so may result in loss of booth & fee.

Setup Times: **Wednesday, November 23rd, after 4pm or Friday, November 25th Before 9:00 am**

Event Fees:

Booth Rental Fee: **\$600 for 30 days** or \$40 per day

Date Paid: _____

Due before booth set up

PLEASE NOTE: ALL FEES ARE DUE **10 DAYS PRIOR TO EACH SHOW'S START DATE.** VENDORS WHO HAVE NOT PAID WILL NOT BE ALLOWED TO SET-UP. **MAKE CHECKS PAYABLE TO TORE, LTD.** ALL VENDORS ARE RESPONSIBLE FOR THEIR OWN SALES TAX. ELECTRICAL OUTLETS ARE LIMITED, PLEASE INQUIRE. PARKING AVAILABLE AT THE SOUTH SIDE OF PARKING LOT.ALONG PLUMB LANE ONLY.

MANAGEMENT WILL DETERMINE FINAL ACCEPTANCE OF APPLICATION.



50 Stores & Services • Mall • Second Level, Annex, & New Expansion

"A SHOPPER'S DELIGHT"

SHOPPERS SQUARE

Over 50 Stores & Services • Mall • Second Level & Annex

Hold Harmless Contract

We, the undersigned, shall indemnify, defend and hold **Shoppers Square, Tore Ltd., and R&E Development.** Harmless against all claims, demands, debts, vendor/merchant disagreements, obligations or charges which arise out of or result from the temporary listed below:

We, the undersigned, shall not hold **Shoppers Square, Tore Ltd., and R&E Development.** Responsible for any personal inventory, equipment, damage to personal items, theft or financial matters and we absolve the above mentioned of any and all liability.

Temporary Lease Use: _____

Days in Operation: _____

Hours of Operation: _____

Setup Date: _____ Setup Time: _____

Teardown Date: _____ Teardown Time: _____

Personal and Company Information

Company Name: _____ Phone #: _____

Address: _____

Signature: _____ Date: _____