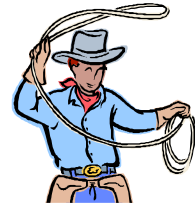




Sparks Museum's 2<sup>nd</sup> Annual  
**Western Heritage Festival**  
 In Historic Sparks at Victorian Ave. & Pyramid Way  
 Saturday, June 12, 2010  
 2 pm – 7 pm



## BOOTH APPLICATION

Name \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone (home) \_\_\_\_\_ (cell) \_\_\_\_\_

E-mail \_\_\_\_\_ Website \_\_\_\_\_

Nevada Sales Tax# \_\_\_\_\_ Federal EIN \_\_\_\_\_

Product Description: \_\_\_\_\_

Booth Size (10' deep x 10' wide)		
# Of Booths _____	@\$35 each booth	\$ _____
	After May 15 @ \$45 each booth	\$ _____
Electricity @ \$10 per booth		\$ _____
(Optional, subject to availability)		
Table rental (30"x 72") for your booth		
Number of table(s) _____	@\$5 each	\$ _____
TOTAL amount enclosed for booth (& tables)		\$ _____

*Please enclose **full amount** to reserve your booth, no refunds after June 1, 2010*

Make checks payable to: Sparks Heritage Museum  
 820 Victorian Avenue  
 Sparks, NV 89431

Exhibitor agrees to abide by the Rules and Regulations as set out on page three of this application. Exhibitor also agrees to hold Sparks Heritage Foundation & Museum, Inc., the City of Sparks and the Event sponsors harmless from all claims or suits for losses, liabilities, injuries, or other detriments which may be made against Sparks Heritage Foundation & Museum, Inc., the City of Sparks and the Event Sponsors based on intentional or negligent act or omission by the exhibitor as result of participation in the 2<sup>nd</sup> Annual Western Heritage Festival at Sparks Memorial Park, the Sparks Heritage Museum and Victorian Square.

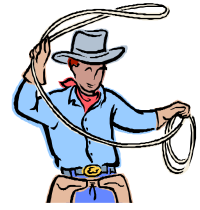
**(Hold Harmless Agreement on back of application or second page must be filled out, signed & returned with application)**

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

For more information or questions contact: Anthea Humphreys [anthea@sparksmuseum.org](mailto:anthea@sparksmuseum.org) or (775) 355 1144



Sparks Museum's 2<sup>nd</sup> Annual  
*Western Heritage Festival*  
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 Saturday, June 12, 2010  
 2 pm – 7 pm



## INDEMNIFICATION/HOLD HARMLESS AGREEMENT

A signed copy of this agreement **MUST** accompany all applications.

**Applicant Name** \_\_\_\_\_

**Company Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Telephone (home)** \_\_\_\_\_ **(cell)** \_\_\_\_\_

### INDEMNIFICATION/HOLD HARMLESS AGREEMENT:

In consideration of the Sparks Heritage Foundation and Museum's acceptance of the "Applicant's" application to participate in the Western Heritage Festival ("Event"), the Applicant (its officers, directors, agents, employees, representatives, and/or members) agrees to indemnify, hold harmless, protect and defend the Sparks Heritage Foundation and Museum, the City of Sparks, any event producers or sponsors, and all of their members, agents, servants and employees, of and from any and all loss, claim of loss, injury (including, but not limited to, personal injury), damage (including, but not limited to, property damage), liability or other expense (including, but not limited to, reasonable attorneys' fees and court costs), claimed by or resulting from a claim by a third party or the Applicant (or any officer, director, agent, employee, representative and/or member of the Applicant), that arises out of, or is any manner related to, any act or failure to act by the Applicant (its officers, directors, agents, employees, representatives, and/or members) in connection with the Applicant's participation in this event.

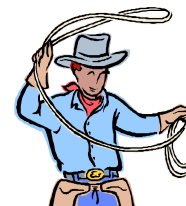
_____	_____
<b>Applicant (s) Signature</b>	<b>Date</b>

**Business Name**

Return To: Sparks Heritage Museum  
 820 Victorian Avenue  
 Sparks, NV 89431



Sparks Museum's 2<sup>nd</sup> Annual  
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## RULES & REGULATIONS

1. Set Up time for Booths is 9:00 am to 1:00 pm. All booths must be fully operational one hour before the event opens (2:00 pm, Saturday), June 12, 2010. No exhibitors or vendors are allowed to tear down until the close of the event (7:00 p.m.).
2. **VENDORS SELLING FOOD WILL FOLLOW ADDITIONAL FOOD SERVING RULES AND REGULATIONS OUTLINED BY THE WASHOE COUNTY BOARD OF HEALTH.**
3. Exhibitors / Vendors will provide their own booth set up (tables, chairs, electrical cords etc.) those requiring electricity must provide their own outdoor rated extension cords. All electrical cords must be 100% taped to concrete walkways or covered if on sand, grass or dirt with wood cable covers.
4. Booth space will be assigned on a first come first served basis (earliest post mark). We will not guarantee exclusivity to vendors. We reserve the right to final booth assignment.
5. Exhibitors / Vendors may not serve any consumable products in glass containers. No Alcoholic Beverages allowed.
6. No food or beverages may be given away or sold except by pre-approved food vendors.
7. **All Exhibitors / Vendors are responsible for sales tax on all items sold, (7.725%) unless the tax rate is changed. Nevada Department of Taxation "ONE TIME SALES TAX RETURN" form will be issued to all vendors, please read instructions in Sale Tax Envelope. This form must be completed and placed in the Sales Tax Envelope as directed in the instructions and returned to Anthea Humphreys on Saturday before tear down. A list of all exhibitors has been given to Nevada Dept. of Taxation. Failure to complete and return this form will prevent you from participation in future events.**
8. Exhibitors must remain open until the end of the event.
9. There will not be a rain date and no refunds will be given for weather related issues.
10. Withdrawal requests must be submitted by letter or email to Anthea Humphreys by June 1, 2010 to receive a full refund. No refunds will be made after this date.
11. "No shows" will result in non participation in next year's event.
12. The Sparks Heritage Foundation and Museum reserves the right to refuse applications.
13. Booth assignments and set up instructions will be sent to you prior to the event.
14. Sparks Heritage Foundation and Museum will not be responsible for loss, theft or damage of any items you have brought to the show

**For more information contact: Anthea Humphreys: [anthea@sparksmuseum.org](mailto:anthea@sparksmuseum.org) or (775) 355 1144**